

## COOKS BEACH COMMUNITY CENTRE

### Frequently Asked Questions

**Q: We would like to visit the hall to plan for setting up our event, is this possible?**

A: Yes, simply contact us to arrange a suitable time.

**Q: Where do we pick up the key at the beginning of our hire period, and where do we return it to?**

A: We will provide you with instructions for obtaining the key from the secure key lockbox which is attached to the hall building.

**Q: Do I need a license to serve alcohol at my event?**

A: Only if you wish to sell it. Alternatively, you can supply the alcohol and give it to your guests for free, or you can ask guests to bring their own for their own consumption.

**Q: Is crockery and cutlery provided?**

A: Yes, there is some crockery and cutlery, but it is a mismatched selection and may not meet your needs. We also have a further selection of crockery and glasses available for hire at a minimal cost. This selection is sufficient for approximately 100 guests.

**Q: Are there any restrictions regarding music and noise?**

A. The Cooks Beach Community Centre is situated in a residential area, and therefore noise and music must be kept at a reasonable level, especially in the evening.

**Q: Is smoking or vaping allowed in the hall?**

A: NO. As the Cooks Beach Community Centre is a public community facility smoking or vaping is not permitted in the hall building.